

Dakshin Dinajpur Zilla Parishad
Balurghat , Dakshin Dinajpur -733101

Phone- 03522- 257876

(NOTICE INVITING PRE-QUALIFICATION - CUM - TENDER (TWO COVER SYSTEM)
(E-Procurement)

NIT NO- DDP/N-01/2023-24

Dated: 06/04/2023

Dakshin Dinajpur Zilla Parishad, invites sealed **Item Rate** tenders which to be offered by the Bidders for the following work by two cover system. Pre-qualification documents i.e. Technical Bid in a separate cover and Financial Bid document in another cover are to be submitted by the qualified Contactors/Manufacturers/ Authorized Dealers who satisfy the terms and conditions set out in pre-qualification document. The Offered rate should be mentioned by the Bidder in **Annexure-I** according to the specification and quality as mentioned in this NIT.

Sl No	Name of the Work	Call No.	Amount Put to Tender (in Rs.)	Participati on Charge (in Rs)	Earnest Money (in Rs)	Time of Completion from the date of work Order	Fund
1	Supplying of 15"x20" updated Auto Print Mini Offset Printing Machine 1520 Colt7k	2 nd call of NIT- 59/22-23	Item Rate Tender	2,500.00	14,000.00	15 days	Own Fund

Technical Specification-

Supplying of 15"x20" updated Auto Print Mini Offset Printing Machine 1520 Colt7k- i) Maximum Paper Size- 380 x 508 mm. ii) Minimum Paper size- 125 x 175 mm iii) Maximum Printing area—357 x 485 mm iv) Paper thickness- 30 gsm to 300 gsm v) Blanket- 4 ply Rubber Blanket, 1.9mm thick vi) Gripper Margin on Paper- 8 to 10 mm vii) Gripper Margin on Plate- 32mm(1.25*) viii) Gripper Bite-4 mm ix) Plate thickness- 0.05 to 0.02 mm x) Direct Offset Master Thickness- 100 Micron xi) Lnkng Unit – 9 Rollers including 2 Oscillators, 2 from Rollers xii) Dampening Unit- 4 Rollers including 1 Oscillator, 1 From Roller xiii) Main Drive Motor- 1 HP 230 VAC Three Phase(Connectable to Single Phase power supply) xiv) Compressor Pump Motor- 1 HP 230 V AC Single Phase xv) Speed- 1500 to 7000 iph xvi) Physical Dimensions- (LxWxH)-1420 x 1165 x 1300 mm, Net Weight-950 Kg approx.(unpacked), Gross Weight- 1250 Kg approx.(packed)

Intending Tenderers may view & download tender documents from **e-procurement portal of Zilla Parishad of P & RD Deptt.**'s website www.wbprd.nic.in from. **17-00 Hours on 10.04.2023 to 15-00 Hours On 17.04.2023**. The pre-qualification and bid documents duly filled in all respect should be submitted on-line through our **e-portal** before **15-00 Hours (as per server clock) on 17.04.2023**. Dakshin Dinajpur Zilla Parishad does not take any responsibility for the delay caused due to non-availability of Internet connection or traffic jam etc. for **on-line** bids. The pre-qualification documents alone will be opened at **15-00 Hours on 19.04.2023**, by the Dakshin Dinajpur Zilla Parishad in presence of available tenderers present. The financial bid document of the technically qualified tenderers will be opened only after evaluation and selection of qualified tenderers, the date and time of which will be circulated later on. If the dates are changed due to un-avoidable circumstances intimation will be given in website and office notice board. No individual intimation will be issued in this connection

A. Eligibility Criteria for Participation in tender & Information to Bidders.

- The intending tenderers should have successfully completed at least one contract of similar nature of work, at least wok value of Rs. 2.60 lacks in a single work** within last 5 years from the date of publication of the notice. Such work executed should be in the Government Sector, Zilla Parishad, Panchayat Samiti, and Public Sector undertaking. The completion certificate or payment certificate issued by competent authority will be considered as credential in this respect.
- During scrutiny of Technical Bid/Tender documents if it is found that any information is incorrect the technical bid/tender documents will be rejected without assigning any reason thereof. The Tender Committee of Dakshin Dinajpur Zilla Parishad will have sole discretion to decide the eligibility of the Contractors on the basis of his submitted documents and evaluation and reserves the right to refuse any explanation to the Contractor without assigning anyreason thereof and the decision of the Zilla Parishad Authority will be final in this respect. All papers will be verified with original papers as when required.

3. **Intending bidders have to submit their bid on-line through e-procurement(two cover system) portal of Zilla Parishad of P & RD Deptt <http://www.wbprd.nic.in> and www.wbtenders.gov.in. The participation charge and the earnest money should be deposited as follows-**

EMD payment procedure-

- a) **Payment by Net Banking(any listed bank) through ICICI Bank Payment Gateway,**
- i. On selection of net banking as the payment mode, the bidder will be directed to ICICI Bank payment Gateway webpage(along with a string containing a Unique ID) where he/she will select the Bank through which he/she wants to do the EMD on-line transition.
 - ii. Bidder will make the payment after entering his Unique ID and password of the bank to process the transaction.
 - iii. Bidder will receive a confirmation message regarding success/failure of the transaction.
 - iv. If the transaction is successful, the amount paid by the bidder will get credited in the respective pooling account of the Sate Government maintained with the Local point branch of ICICI bank at RN Mukherjee Road, Kolkata for collection of EMD against unique codes for identification of the tendering authority.
 - v. IF the transaction is failure, the bidder will again try for payment by going back to the first step.
- b) **Payment through RTGS/NEFT-**
- i. On selection of RTGS/NEFT as the payment mode, the e-procurement portal will show a pre-filled challan having the details to process RTGS/NEFT transaction.
 - ii. The bidder will print the challan and use the pre-filled information to make RTGS/NEFT payment using his/her own Bank account.
 - iii. Once payment is made, the bank would provide an “ **UTR remittance number**” for successful transaction with which the bidder will come back to the e-procurement portal after expiry of 2 to 3 bank working days to enable the NEFT/RTGS process to complete, in order to verify the payment made and continue with his/her bidding process.
 - iv. If verification is successful, the fund get credited to the respective pooling account of the State Government maintained with the local point branch of ICICI bank at RN Mukherjee Road, Kolkata for collection of EMD.
 - v. Hereafter, then bidder will go to e-procurement portal for final e-submission of his/her bid within pre assigned last date of submission of e-tender.
 - vi. If the payment verification is unsuccessful, the amount will be returned automatically by the system to the bidder's account.
4. The Earnest Money may be forfeited
- a) If the Bidder withdraws the Bid after Bid opening(technical bid) during the period of Bid validity.
 - b) In the case of a successful Bidder, if the Bidder fails within the specified time limit to-
 - i) Sign the Agreement and/or
 - ii) Furnish the required Performance Security.
5. Bids from joint venture are not allowed.
6. The intending tenderers should know the fact 'that the offered rate should be **inclusive** all duties, taxes, royalties, cess, [including 1% Cess under W.B. Building and other Construction Workers (Regulation of Employments & Condition of Service) Act, 1996], toll, taxes and other levies payable by the Contractor under the Contract to the State / Central Government for any other cause, shall be included in the rates, prices and total Bid price submitted by the tenderer. No separate claim on any circumstances will be allowed.
7. In this tender no arbitration will be allowed.
8. No Mobilization/Secured advance will be allowed to selected agency.
9. Running payment for work will be made to the agency by Executive Officer, Dakshin Dinajpur Zilla Parishad/ Additional Executive Officer, Dakshin Dinajpur Zilla Parishad/ Secretary, Dakshin Dinajpur Zilla Parishad as the case may be as per availability of fund and as per norms.

B) Documents to be enclosed along with the Tender :

- i. Pan Card.
- ii. Professional Tax Clearance Certificates
- iii. Upto date IT Return
- iv. GST Registration Certificate.
- v. Registered Engineering Co-Operative Society and Registered Labour Co-Operatives must upload the Bye-Laws,

- vi. Work Order along with completion certificate where value of work is mentioned or payment certificate will be considered as credential.
- vii. The tenderers have to submit catalogue for which rate is offered should be contained coloured photography, specification and dimension of machine, without the same tender may be cancelled.
- viii. In case of Partnership Firm / Registered Company, the intending Tenderers are requested to submit the copy of the DEED of Partnership / relevant document in support of proof of so.

C) Terms and Conditions:

1. All the Intending Tenderers are requested to visit the sites of works prior to the submission of Tender at their own effort and interest.
2. This Notice Inviting Tender will be treated as part of the Tender Document.
3. In case of any day, meant for this tender, appears to be an unscheduled holiday, the next working day will be treated as scheduled / prescribed day for the same purpose.
4. No materials, Tools & Plants etc. will be issued by Dakshin Dinajpur Zilla Parishad.
5. The offered rate should be inclusive of all taxes, cess, levy, octroi, royalties, transportation, loading, unloading, stacking, etc including all other incidental charges therein.
6. The Successful Tenderer, herein after called the Contractor, will have to execute an agreement on a Non Judicial Stamp worth Rs. 100/- only.
7. Time & Cost over-run will not be permitted. In case of any work not being completed by the contractor within the stipulated time-frame, necessary Penal Measure, in the tune of deduction of an amount, as decided by the Artha-Sanstha-Unnayan-O-Parikalpana Sthayee Samity of Dakshin Dinajpur Zilla Parishad, will be imposed.
8. The Defect Liability Period(DLP) has been kept as 01(one) year after completion of the work. And the Contractor will refund the Security Money after over of one year, if the condition of the work remain satisfactory.
9. The Contractors shall be governed by the laws and procedures establish by the Govt. of west Bengal within the frame work of applicable legislation and enactment made from time to time concerning such commercial dealings /processing.
10. Sub-allotment of work under any circumstances will not be permitted.
11. Any bill (running account/final) payment of proposed executed work may be made to Agency as per availability of fund.
12. Escalation claimed by the Agency will not be entertained by Authority.
13. Any complaint regarding uploading tender should be informed to the undersigned in writing at least 07(seven) days before the closing date of NIT

4a 6/4/2023
Additional Executive Officer

Dakshin Dinajpur.Zilla Parishad

Dtd. 06/04/2023

Memo No : 547/1(4)/ZP

Copy Forwarded for information to:

- 1.The Savadhipati, Dakshin Dinajpur Zilla Parishad
- 2.The Sahakari-Savadhipati, Dakshin Dinajpur Zilla Parishad
- 3.The Zilla Parishad Members (All), Dakshin Dinajpur Zilla Parishad.
- 4.The Sabhapati (All), Pnchayat Samity, Dakshin Dinajpu

4a 6/4/2023
Additional Executive Officer

Dakshin Dinajpur.Zilla Parishad

Dtd. 06/04/2023.

Memo No 547/1(3)/ZP

Copy Forwarded for information to:

- 1.The District Magistrate, Dakshin Dinajpur & Executive Officer, Dakshin Dinajpur Zilla Parishad.
- 2.The District Information & Cultural Officer, Dakshin Dinajpur for wide publicity.
- 3.The District informatics Officer, Dakshin Dinajpur – with request to upload the notice in the Official Website of Dakshin Dinajpur for wide publicity.
- 4.The Sub-Divisional Officer (Sadar), Dakshin Dinajpur.
- 5.The Sub-Divisional Officer Gangarampur at Buniadpur, Dakshin Dinajpur.
- 6.The Karmadhyaksha, PKOPSS, Dakshin Dinajpur Zilla Parishad
- 7.The Executive Engineer, P&RD/PWD/PW(R)/NBDD, Dakshin Dinajpur Division.

8. The Secretary, Dakshin Dinajpur Zilla Parishad with request to remain present at the time of Opening Technical Bid and Financial Bid.
9. The FC & CAO, Dakshin Dinajpur.
10. The Executive Officer Hili/Balurghat/Kumarganj /Gangarampur/Banshihari /Kushmandi/ Harirampur/Tapan Panchayat Samity
11. Sri J.Ray, Assistant Engineer, Dakshin Dinajpur Zilla Parishad with a request to remain present at the time of Opening Tender.
12. The D.I.A., Dakshin Dinajpur Zilla Parishad with request to upload the matter in the website (www.wbtenders.gov.in) as well as in DDZP website.
13. The Accounts Section, General Establishment, Dakshin Dinajpur Zilla Parishad.
14. Sri Sanjoy Das, LDA, Dakshin Dinajpur Zilla Parishad
15. NOTICE BOARD.


6/4/2019
Additional Executive Officer
Dakshin Dinajpur.Zilla Parishad

List of Important Dates of Bids

Sl No.	Particulars	Date & Time
1.	Date of uploading of NIT and Other documents.	10-04-2023
2.	Date of Start of downloading the documents, etc.	10-04-2023 at 5.00 PM
3.	Date of start of submission of Technical Bid and Financial Bid.	10-04-2023 at 5.00 PM
4.	Time, Date and Place of Pre-bid Meeting	10-04-2023 at 11.00 AM, Zilla Parishad Office
5.	Date of closing of downloading the documents., etc.	17-04-2023 at 3.00 PM
6.	Date of Closing of submission of Technical Bid and Financial Bid	17-04-2023 at 3.00 PM
7.	Date of Opening of Technical Bid	19-04-2023 at 3.00 PM
8.	Date of Opening of Financial Bid	After evaluation and selection of qualified tenderers, the date and time of which will be circulated later on
9.	Last Date of Bid Validity	18-10-2023
10.	Place of opening Bids.	Dakshin Dinajpur Zilla Parishad, Balurghat, Dakshin Dinajpur.
11.	Officer Inviting Bids.	Additional Executive Officer, Dakshin Dinajpur Zilla Parishad

for 04/2023
**Additional Executive Officer
Dakshin Dinajpur Zilla Parishad**