

DAKSHIN DINAJPUR ZILLA PARISHAD

দক্ষিণ দিনাজপুর জেলা পরিষদ

BALURGHAT, DAKSHIN DINAJPUR

বালুরঘাট, দক্ষিণ দিনাজপুর

Email - sskmskddinaj@gmail.com

website: www.dakshindinajpurz.org

Notice Invitation Quotation

NIQ No.04 of 2023-24

Date: 06/06/2023

Sealed rate quotations are invited from the bonafide agencies/Suppliers/Firm dealing with IT related accessories for supplying the following items for the Engineering Section, Dakshin Dinajpur Zilla Parishad.

SI No	Name of the item	Description /Specification	Quantity	Rate (inclusive of all taxes)
1	Scanner	Canon Image Formula DR-C225 II scanner with 1-year warranty	1	
2	MFP	HP Laserjet Pro MFP M126a with 1-year warranty	1	
3	Scanner	Canon Canoscan LiDE 300 Flatbed scanner with with 1-year warranty	1	

Terms and conditions:

1. Quotationers must quote their rate (both in figure and word) on his/her own letter pad & must be signed in every page along with **SELF ATTESTED PHOTOCOPIES** of valid Income Tax, P. Tax, PAN Card, Trade License, GST Certificate etc.
2. Intending quotationer should submit their quotation in sealed covers subscribing QUOTATION NO. & DATE at drop Box kept at **Engineering Section, Dakshin Dinajpur Zilla Parishad, 1st Floor, Block-D, Room No. D-9** during office hours. TELEGRAPHIC /FAX/Email QUOTIONS SHALL NOT BE ENTERTAINED.
3. Only one representative of each quotationer who wishes to attend the quotation opening shall be allowed to attend during opening of bid subject to presentation of authorization letter from the quotationer.
4. Last date and time for submission of Quotation is **14/06/2023 at 4 P.M.** at the Engineering Section, Dakshin Dinajpur Zilla Parishad, 1st Floor, Block-D, Room No. D-9. Offer received after due date & time of submission will be not be considered. The quotation will be opened on 14/06/2023 at 4.30 P.M. by the Secretary Dakshin Dinajpur Zilla Parishad.
5. The undersigned reserves the right to cancel any quotation partly or fully, without assigning any reason whatsoever.
6. The approved rate will be valid for one year from the date of issuance of work order.
7. The Suppliers shall be responsible for supply and installation of the above noted items at Engineering Section, Dakshin Dinajpur Zilla Parishad, 1st Floor, Block-D within stipulated time frame as deemed fit by the undersigned. In case of any discrepancy /negligence, proper& pecuniary action shall be taken against the supplier.
8. Necessary taxes will be deducted as per norms.

  
Secretary

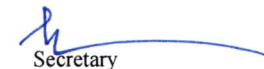
Dakshin Dinajpur Zilla Parishad

Memo No.1013/1(9)/DD-53016(99)/2/2022-ZP SEC(DD)

Date: 06/06/2023

Copy forwarded for kind information to:

- 1) The Sabhadhipati, Dakshin Dinajpur Zilla Parishad.
- 2) The District Magistrate, Dakshin Dinajpur & Executive Officer, DDZP.
- 3) The Additional Executive Officer, Dakshin Dinajpur Zilla Parishad
- 4) The Executive Engineer (P&RD), Dakshin Dinajpur Zilla Parishad
- 5) The Dy.Secretary, Dakshin Dinajpur Zilla Parishad
- 6) The Karmadhyakhya, PKOPSS, Dakshin Dinajpur Zilla Parishad.
- 7) The FC&CAO, Dakshin Dinajpur Zilla Parishad.
- 8) The DIA, D/Dinajpur with request to upload the NIQ in DDZP website
- 9) The Office File for records.

  
Secretary

Dakshin Dinajpur Zilla Parishad