

**DAKSHIN DINAJPUR ZILLA PARISHAD  
BALURGHAT, DAKSHIN DINAJPUR  
District Public Health Cell**

Email - dphcddzp@gmail.com

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Memo no: 466/PP/53017(11)/3/2022-ZP SEC (DD)

Date : 16.07.2025

**Notification for engagement of Part-time Contractual Homeopathic Medical Officer for Gram Panchayat level dispensaries under State Budget Head in respect of Memo No. 258(21)/PRD-14098/1/2020-SPHC SEC – Dept. of PRD Dtd. 17.12.2021 and Memo No. 158(21)/PRD-14098/1/2020-SPHC SEC – Dept. of PRD Dtd. 19.07.2023 of Panchayats & Rural Development Department, Government of West Bengal.**

Applications are invited from the Indian Citizen for filling up the vacant posts of Part-time Contractual Homeopathic Medical Officers (6 nos.) under State Budget Head for Gram Panchayat level Dispensaries.

**1) Eligibility Criteria:**

**A) Minimum Educational Qualification:** Passed Higher Secondary examination, certified by 'West Bengal Council of Higher Secondary Education' or its equivalent.

**B) Professional Qualification**

**1) For Homeopathy: ( State Budget Head)**

A. Bachelor Degree (BHMS) in Homeopathy from a recognized University or Institution recognized by Central Council of Homeopathy and must be registered with State or Central Council of Homeopathy.

**2) Age :-** Age of candidate for Part-time Contractual Homeopathic Medical Officer in Gram Panchayat level Dispensaries shall be not more than 50 years as on 01.01.2025. It is relaxable for 5 (five) years for SC/ST candidates and 3 years for OBC candidates.

**3) Language Known :** Candidates must have knowledge in Bengali both in speaking and writing.

**4) Candidate must be a citizen of India.**

**5) Honorarium :** As decided by the Government of West Bengal time to time (Presently consolidated of Rs. 16000/- per month).

**6) Documents to be submitted**

a) One recent self attested passport size color photograph to be fixed on the application.

b) Admit card/Certificate of Secondary Examination or equivalent or Birth Certificate issued by the proper Government Authorities as age proof document.

c) Mark Sheets as in certificates for professional qualifications.

d) Any three of the EPIC, AADHAR, PAN , Ration Card, Passport, Bank Pass Book, Certificate of address having photo issued by the 'Member of Parliament' or Member of Legislative Assembly or Group- A Gazetted Officer on proper letter head, household utility bill (Gas, Electric , Water, Fixed land line) showing name and current address (not more than three months old) Property / Wealth tax assessment certificate with same details as address proof cum identity proof.

e) Self – declaration of same present and permanent address (if any).

f) Medical Registration Certificate.

g) Caste Certificate where applicable

At the time of submitting application all candidates must be registered with proper Council and have to submit the Registration Certificate, Provisional Certificate from the same authority can also be entertained but He/ She have to produce the original Registration Certificate within the 6 (six) months of his/her selection. In anyway late submission of Registration Certificate will not be entertained.

**7)** One candidate can apply for more than one Gram Panchayat level dispensary. The name of the post (Gram Panchayat name along with head) to be clearly mentioned on sealed envelope.

**8)** Application in prescribed format as enclosed herewith, to be duly filled up by the candidate.

  
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9) The duly filled up application should be submitted to the Block Office concerned along with relevant testimonials from 18.07.2025 to 11.08.2025 (excluding Govt. holidays) within office time.

10) Application in other than the attached format, application through email or any other means will not be accepted. This application will be summarily rejected without any further notice to the applicant. The decision of the authority will be final.

11) Final selection will be made adding marks in Academic Qualification, Profession Qualification and Viva-voce etc. taken together. Candidate will be called for interview in each post (i.e. for each Gram Panchayat) at Block level in case of more than one eligible candidate.

**Details of the vacant Gram Panchayat level Dispensaries:-**

Status of vacant posts of Gram Panchayat level dispensaries under State Budget Head				
Sl.no.	Name of the Block	Sl.no.	Name of the Gram Panchayats	Category of Dispensary
1.	Balurghat	1	Bhatpara	Homeopathic
2.	Balurghat	2	Danga	Homeopathic
3.	Balurghat	3	Patiram	Homeopathic
4.	Hili	4.	Panjul	Homeopathic
5.	Tapan	5.	Gurail	Homeopathic
6.	Banshihari	6.	Ganguria	Homeopathic

  
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(3)

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Copy forwarded for information and taking necessary action to the :

- 1) The Sabhadhipati, Dakshin Dinajpur Zilla Parishad.
- 2) The District Magistrate, Dakshin Dinajpur & Executive Officer, DDZP.
- 3) The Joint Secretary to the Government of West Bengal, Panchayats & Rural Development Department, Joint Administrative Building, Block – HC-7, Sector – III, Salt lake, Kolkata – 700106.
- 4) The Additional District Magistrate (Health), Dakshin Dinajpur.
- 5) The Karmadhyakshya, JSOPSS, Dakshin Dinajpur Zilla Parishad.
- 6) The Chief Medical Officer of Health, Dakshin Dinajpur.
- 7) The Secretary, Dakshin Dinajpur Zilla Parishad.
- 8-9) The Sub – Divisional Officer Balurghat (Sadar) / Gangarampur at Buniadpur.
- 10) The DIO, NIC , Dakshin Dinajpur with a request to upload this Notification in the Dakshin Dinajpur official Web Portal.
- 11-15) The Sabhapati, Balurghat / Hili / Tapan / Banshihari Panchayat Samity.
- 16-20) The Block Development Officer Balurghat / Hili / Tapan / Banshihari Development Block with a request to hang this Notification in the Block Office Notice Board and circulate the same to the Gram Panchayat Notice Board under His/ her jurisdiction and make arrangement of receiving the applications against this notification.
- 21) The Office Superintendent, Dakshin Dinajpur Zilla Parishad with a request to hang this Notification in the Zilla Parishad Notice Board.
- 22) The DIA, Dakshin Dinajpur Zilla Parishad with a request to upload this Notification in the Dakshin Dinajpur Zilla Parishad Web Portal.
- 23-28) The Pradhan Bhatpara/Danga/ Patiram/ Panjul/ Gurail / Ganguria Gram Panchayat with a request to hang this Notification in the Gram Panchayat Notice Board .
- 29) The Office File for records.

  
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**Application Format**

To  
The Block Development Officer  
..... Block.  
..... District

Self attested  
photograph

Sir/Madam,

Understanding from the advertisement published in the ..... Patrika  
Dated. .... and from the Notification No. ...., I  
offer myself as a candidate for engagement as part time .....  
(Homoeopathic/Ayurvedic) Medical Officer (under State Budget) of .....Gram  
Panchayat under .....Block of ..... District. My  
particulars are given below:

- I. Name of the candidate :  
II. Name of father/husband :  
III. Address mentioning of Block, Sub Division,  
District, Pin code and Telephone no. :  
IV. Whether a permanent resident of  
the Gram Panchayat for which applied for?(Yes/No) :  
V. Date of birth :  
VI. Category (General/SC/ST/OBC) :  
VII. Nationality :  
VIII. Sex :  
IX. Qualification in following Proforma :

Name of Exam	Year of Passing	% of marks obtained	Division/Class/Grade	Remarks if any
Higher Secondary				
BHMS/BAMS				
MD(if any)				

- X. Work experience :  
XI. Whether attached with any Govt. service(Yes/No) :

Declaration: I do hereby certify that the details stated above are true and that in case any  
information proves to be false, my candidature will be liable to be cancelled.

Enclosed: Required papers to be submitted as per notification.

Date:

Place:

.....  
signature of the candidate