DAKSHIN DINAJPUR ZILLA PARISHAD
দক্ষিণ দিনাজপুর জেলা পরিষদ
Balurghat, Dakshin Dinajpur
বালুরঘাট, দক্ষিণ দিনাজপুর

(NOTICE INVITING PRE-QUALIFICATION - CUM - TENDER (TWO COVER SYSTEM)
(E-Procurement)

NIT No. - DDP/N-16/2026-27 **Dated : 14.10.2026**

For and on behalf of the Dakshin Dinajpur Zilla Parishad, the Additional Executive Officer, Dakshin Dinajpur Zilla Parishad, invites sealed **Percentage (%) Rate Tenders** for each of the following works by two cover system. Pre-qualification documents in a separate cover and Bid document with schedule rate in another cover are to be submitted by the qualified contactors who satisfy the terms and conditions set out in pre- qualification document.

Sl No	Name of the Work	Call No	Amount Put to Tender (in Rs.)	Participation Charge (in Rs)	Earnest Money (in Rs)	Time of Completion from the date of work Order	DLP Period	Fund
1	Repairing & Up-gradation of PCC Road from Laltu Sarkar's house to Narayan Sarkar's house at Belbari - II GP in Gangarampur P.S. - 145062319	1st Call	1914378/-	3000/-	38288/-	45 Days	1 year	15th FC (Un-Tied) 25-26 (2nd Phase)
2	Repairing of CC Road from Subrata Debnath's house to Bikash's house at Kumarpara under Kushmandi GP in Kushmandi P.S. - 145062369		4176714/-	5000/-	83534/-	45 Days	1 year	
3	Repairing & Up-gradation of PCC road from Ashim Roy's house to Kandu Roy's house via Probasu Roy's house at Booth No. 204 under Belbari-II GP in Gangarampur P.S. - 145062413		2983452/-	4000/-	59669/-	45 Days	1 year	
4	Construction of CC Road in front of the residence of Shri Milan Barman at Dahoghat, Durgapur under Chingishpur GP in Balurghat P.S. - 145062469		1435641/-	2500/-	28713/-	30 Days	5 years	

Intending Tenderers may view & download tender documents from **e-procurement portal of Zilla Parishad of P & RD Deptt.**'s website **www.tenders.wb.gov.in** from. **16-00 Hours on 14.10.2026 to 14-00 Hours on 04.11.2026.** The pre-qualification and bid documents duly filled in all respect should be submitted on-line through our **e-portal** before **16-00 Hours (as per server clock) on 04.11.2026.** Dakshin Dinajpur Zilla Parishad does not take any responsibility for the delay caused due to non-availability of Internet connection or traffic jam etc. for **on-line** bids. The pre-qualification documents alone will be opened at **14-00 Hours on 06.11.2026**, by the Dakshin Dinajpur Zilla Parishad in presence of available tenderers present. The financial bid document of the technically qualified tenderers will be opened only after evaluation and selection of qualified tenderers, the date and time of which will be circulated later on. If the dates are changed due to un-avoidable circumstances intimation will be given in website and office notice board. No individual intimation will be issued in this connection.

Eligibility Criteria for Participation in tender & Information to Bidders.

1) **Credential-**
   i) Intending tenderers should produce credential of a similar nature of completed work of the minimum value of 40%(for 1st call), 30% (for 2nd call) and 20%(for 3rd call) of the estimated amount put to tender 5(five) years prior to the date of issue of the tender notice or
   ii) Intending tenderers should produce credential of 2(two) similar nature of completed work each of the minimum value of 30% (for 1st call), 25%(for 2nd call) and 20%(for 3rd call) of the estimated amount put to tender during 5(five) years prior to the date of issue of the tender notice or
   iii) Intending tenderers should produce credential of one single running work of similar nature which has been completed to the extent of 80%(for 1st call), 75%(for 2nd call) and 70%(for 3rd call) of more and value of which is not less than the desire value at (i) above
2. The intending Tenderers should furnish a list of works executed by them / him / her of similar nature and magnitude as mentioned above with necessary certificate from the Government Sector, Zilla Parishad, Panchayat Samiti, Municipality and Public Sector undertaking regarding satisfactory performance of such works to be submitted at the time of receiving tender. In absence of the above details tender may not be accepted.
3. The credential will be entertained as successfully Completion Certificate along with Work Order of the similar nature of works. **(NB: - Final Payment must be stated in the Completion Certificate otherwise Payment Certificate must be submitted but it is not treated as credential certificate).**

4. **Similar nature of the work lists: -**

i.) Bituminous Work: - Any bituminous road.

ii.) Building Works: - Any Buildings Works (similar type of building work)

iii.) Cement Concrete Road: - cement concrete roads, RCC Slab-culvert/Box culvert, Bridges.

iv.) Culverts: - Culvert works, RCC Slab-culvert/Box culvert.

v.) Drainage Work: - Similar nature of works (building credential not allowed)

vi.) Electrical Works: - Similar nature of works

vii.) Box Bridge: - RCC Bridge and Box Bridge.

viii.) Solar Base LDTW – Solar base LDTW/Solar Base water purified system/Solar based water supply system/Solar based water supply system for Irrigation purpose.

5. Income Tax return should be submitted/uploaded for the last 03(three) [**F.Y. 23-24, 24-25 and 25-26** with the Technical Bid.

6. Photocopies of Pan Card, Professional Tax Clearance Certificate, GST Registration Certificate. Registered Engineering Co-Operative Society and Registered Labour Co-Operatives must upload the Bye-Laws, and other papers and submit the same will full address of their authorized persons to sign the tender documents along with technical Bid papers. During scrutiny of Technical Bid/Tender documents if it is found that any information is incorrect the technical bid/tender documents will be rejected without assigning any reason thereof. The Tender Committee of Dakshin Dinajpur Zilla Parishad will have sole discretion to decide the eligibility of the Contractors on the basis of his submitted documents and evaluation and reserves the right to refuse any explanation to the Contractor without assigning any reason thereof and the decision of the Zilla Parishad Authority will be final in this respect. All papers will be verified with original papers as when required.

7. **Intending bidders have to submit their bid on-line through e-procurement (two cover system) portal of Zilla Parishad of P & RD Deptt www.tenders.wb.gov.in. The Participation Charge and the Earnest Money should be deposited as follows-**

EMD payment procedure-

a) Payment by Net Banking (any listed bank) through ICICI Bank Payment Gateway,

i. On selection of net banking as the payment mode, the bidder will be directed to ICICI Bank payment Gateway webpage (along with a string containing a Unique ID) where he/she will select the Bank through which he/she wants to do the EMD on-line transition.

ii. Bidder will make the payment after entering his Unique ID and password of the bank to process the transaction.

iii. Bidder will receive a confirmation message regarding success/failure of the transaction.

iv. If the transaction is successful, the amount paid by the bidder will get credited in the respective pooling account of the State Government maintained with the Local point branch of ICICI bank at RN Mukherjee Road, Kolkata for collection of EMD against unique codes for identification of the tendering authority.

v. IF the transaction is failure, the bidder will again try for payment by going back to the first step.

Payment through RTGS/NEFT-

i. On selection of RTGS/NEFT as the payment mode, the e-procurement portal will show a pre-filled challan having the details to process RTGS/NEFT transaction.

ii. The bidder will print the challan and use the pre-filled information to make RTGS/NEFT payment using his/her own Bank account.

iii. Once payment is made, the bank would provide an **"UTR remittance number"** for successful transaction with which the bidder will come back to the e-procurement portal after expiry of 2 to 3 bank working days to enable the NEFT/RTGS process to complete, in order to verify the payment made and continue with his/her bidding process.

iv. If verification is successful, the fund get credited to the respective pooling account of the State Government maintained with the local point branch of ICICI bank at RN Mukherjee Road, Kolkata for collection of EMD.

v. Hereafter, then bidder will go to e-procurement portal for final e-submission of his/her bid within pre assigned last date of submission of e-tender.

vi. If the payment verification is unsuccessful, the amount will be returned automatically by the system to the bidder's account.

8) **The Earnest Money may be forfeited**

a) If the Bidder withdraws the Bid after Bid opening (technical bid) during the period of Bid validity.

b) In the case of a successful Bidder, if the Bidder fails within the specified time limit to-

i) Sign the Agreement and/or

ii) Furnish the required Performance Security.

9) Bids from joint venture are not allowed.

10) The intending tenderers should know the fact 'that the rates in the BOQs are **inclusive** all Duties, Taxes, Royalties, Cess, [including 1% Cess under W.B. Building and other Construction Workers (Regulation of Employments & Condition of Service) Act, 1996], toll, taxes and other levies payable by the Contractor under the Contract to the State / Central Government for any other cause, shall be included in the rates, prices and total Bid price submitted by the tenderer. **1% Cess under W.B. Building and other Construction Workers (Regulation of Employments & Condition of Service) Welfare Cess Act, 1996 will be deducted from the running bills.** No. separate claim on any circumstances will be allowed.

11) In this tender no arbitration will be allowed.

12) All the related documents are to be produced in original to this office as and when required.

13) No Mobilization/Secured advance will be allowed to selected agency.

14) Running payment for work will be made to the agency by Executive Officer, Dakshin Dinajpur Zilla Parishad/ Additional Executive Officer, Dakshin Dinajpur Zilla Parishad/ FC & CAO, Dakshin Dinajpur Zilla Parishad as the case may be as per availability of fund and as per norms.

15) The intending tenderers or any of their constituent partner shall neither have abandoned any work nor any of their contract have been rescinded during the last 05(five) years. Such abandonment or rescission will be considered as disqualification towards eligibility. Declaration in this respect has to be furnished by the intending tenderers in the form of affidavit without which the bid will be treated as non-responsible (specimen copy enclosed).

16) Any blacklisted organization/agency declared by the respective programme implementing. Agency will not be allowed to participate in the tender process, within the period for which it has been blacklisted.

17) The tenderers at their own responsibility and risk is encouraged to visit and examine the site of works and its surrounding and obtain all information that may be necessary for preparing the bid and entering into a contract for the work mentioned in the Notice. The costs of visiting the site shall be at the tenderer own expense.

18) **Dakshin Dinajpur Zilla Parishad authority reserves the right to reject any or all tender bids without assigning any reason thereof and also may relax any term/condition or incorporate any new term/condition in this tender process, without informing all participating tenderers, in the interest of public service.**

Documents to be enclosed along with the Tender :

i. Pan Card.
ii. Professional Tax Clearance Certificates.
iii. Valid Trade License.
iv. Upto date IT Return (Saral) last 03(three) years
v. GST Registration Certificate with update challan.
vi. P.F. Registration Certificate with update challan
vii. Audit Report (22-23, 23-24 & 24-25)
viii. ESI Certificate
ix. Completion Certificate of the work which the tenderer intended to furnish as support of proof of experience.
x. Work Order of the works, against which the completion is being submitted.
xi. Certificate from the employer under whom the work has been executed / under execution.
xii. In case of Partnership Firm / Registered Company, the intending Tenderers are requested to submit the copy of the DEED of Partnership / relevant document in support of proof of so.
xiii. All the relevant documents in support of proof own/lease of having machineries, Tools & Plants in possession of the Tenderer

Terms and Conditions:

1) All the Intending Tenderers are requested to visit the sites of works prior to the submission of Tender at their own effort and interest.
2) This Notice Inviting Tender will be treated as part of the Tender Document.
3) In case of any day, meant for this tender, appears to be an unscheduled holiday, the next working day will be treated as scheduled / prescribed day for the same purpose.
4) No materials, Tools & Plants etc. will be issued by Dakshin Dinajpur Zilla Parishad.
5) No preconditioned tender will be accepted.
6) All the rates of works are inclusive of all Taxes, Cess, Levy, Octroi, Royalties, Transportation, Loading, Unloading, Stacking, etc including all other incidental charges therein.
7) The Successful Tenderer, herein after called the Contractor, will have to execute an agreement on a Non-Judicial Stamp worth Rs. 100/- only.
8) **Time & Cost over-run will not be permitted. In case of any work not being completed by the contractor within the stipulated time-frame, necessary Penal Measure, will be impose delayed fine, according to Clouse 2(2911) i.e. 2% per month of awarded cost for the first month and as per resolution of Artho Sanstha Unnion-O- Parikalpona Sthaye Samity meeting additional days for over one month (30days) delayed fine will be imposed Rs.200.00 per day.**
9) As per memo no- 311-W(C)/1M-132/15 Dt- 28.03.18 issued by the Public Works Department, Govt. of West Bengal the Civil Contractor to participate the composite tender may be allowed to submit an agreement in non-judicial stamp paper of value Rs. 10/- with an electrical contractor for execution of electrical component of the work. In that case the electrical contractor will have to quality for all requirements on electrical works including credential, electrical contractor license should be valid till the tender process.
10) Copy of License for Electrical Contractor should be valid upto date of tender.

11) **Requirement of Principal Machineries which must be possessed by own/arranged through lease hold agreements.**

SL No.	Name of Machineries		Minimum No of machineries required	Remarks
1.	8 Ton Static Roller	:	1 Nos	Repairing & Maintenance of Bituminous Works.
2.	Mini Hot mix Plant	:	1 Nos.	
3.	Tar Boiler	:	1 Nos.	
4.	Bitumen Extractor	:	1 Nos.	
5.	Water Tanker	:	1 Nos.	
6.	Hopper Mixture Machine	:	1 Nos.	Building, CC Road, Bridge, Culvert & Drain Works.
7.	Nozzle Vibrator	:	1 Nos.	

12) **As per Finance Memorandum No.- 4608-F(Y) Dated- 18.07.2018, the Additional Performance Security shall be obtained from the successful bidder, if the accepted bid value is 80% or less of the estimate put to tender, from the successful bidder having own prime machineries for construction of road works. If the successful bidder not having ownership of any of the prime machineries as stated above, the Additional Performance Security shall be obtained from the successful bidder if the accepted bid value is more than 10% less than the estimated amount put to tender. The Additional Performance Security shall be equal to 10% of the tendered amount. The Additional Performance Security will be deposited through *Cheque* through savings account no : 31194254645 (SBI, Balurghat, IFSC – SBIN0000020) in favour of Dakshin Dinajpur Zilla Parishad and submit the counter slip in the office of any working days.**

13) Eligible Agency will be submitted the photos and CD of works time to time.
14) Sub-allotment of work under any circumstances will not be permitted
15) Payment of any bill (running account/final) of proposed executed work may be made to Agency as per availability of fund.
16) **Original documents of all bidders may be verified during evolution of Technical Bids if required otherwise only lowest bidder's (L1) all documents will be verified before issue of work order.**
17) Work Order and Completion Certificate should be applicable for Solar Based electrical work.
18) Work Order and Completion Certificate should be applicable for High Mast work.
19) Work Order and Completion Certificate should be applicable for Internal Electrification work.
20) Any complaint regarding uploading tender should be informed to the undersigned in writing at least 07(seven) days before the closing date of NIT.
21) Cancellation of any tender due to unavoidable circumstance will lead to a fresh tender which will be treated as 1st call only.
22) **Time extension will not be allowed except suitable reasons.**
23) **Terms and conditions laid down in West Bengal Form No-2911 shall also apply mutatis- mutandis in this tender process.**
24) **All the relevant documents in support of proof own/lease of having machineries, Tools & Plants in possession of the Tenderer.**
25) Bidders are requested to follow Order No- 6770-F(Y) of Finance Department, Audit Branch, Govt. of West Bengal Dated – 26th December 2023 while submitting Tender Documents.

Sl No.	Category	Sub-Category	Sub-Category description	Select
1.	CERTIFICATE	CERTIFICATE	VAT/SALES TAX REGISTRATION CERTIFICATE ALONG WITH ACKNOWLEDGEMENT , PAN, LATEST IT ACKNOWLEDGEMENT, PTAX, PTPC, GST CERTIFICATE WITH UPTODATE RETURN, TRADE LICENSE	
2.	COMPANY DETAILS	COMPANY DETAILS-1	PARTNERSHIP DEED, CO-OPERATIVE SOCIETY BYLAW, MOA, TRADE LICENCE, COMPANY REGISTRATION CERTIFICATE	
3.	CREDENTIAL	CREDENTIAL-1	CREDENTIAL-1(WORK ORDER, COMPLETION CETFICATE,PAYMENT CERTIFICATE	
4.	EQUIPMENT	MACHINERIES 1	MACHINERIES 1	

(Soumya Chattopadhyay)
Additional Executive Officer
Dakshin Dinajpur Zilla Parishad

Memo No : 893 /1(05)/ ZP Dated - 14/10/2026

Copy forwarded for information to:

1. The Sabhadhipati, Dakshin Dinajpur Zilla Parishad
2. The Sahakari-Sabhadhipati, Dakshin Dinajpur Zilla Parishad
3. The Zilla Parishad Members (All), Dakshin Dinajpur Zilla Parishad.
4. The Sabhapati (All), Panchayat Samity, Dakshin Dinajpur.
5. The Addl. P.S. to Hon'ble MoS for Education & Ministry of DoNRE, Govt. of India.

14/10/26

(Soumya Chattopadhyay)
Additional Executive Officer
Dakshin Dinajpur Zilla Parishad

Memo No 893 /1(18)/ ZP Dated : 14/10/2026

Copy Forwarded for information to:

1. The District Magistrate, Dakshin Dinajpur & Executive Officer, Dakshin Dinajpur Zilla Parishad.
2. The Secretary, Dakshin Dinajpur Zilla Parishad with request to remain present at the time of opening Technical Bid and Financial Bid.
3. The Karmadhyaksha, PKOPSS, Dakshin Dinajpur Zilla Parishad.
4. The Karmadhyaksha, JSOPSS, Dakshin Dinajpur Zilla Parishad.
5. The Sub-Divisional Officer (Sadar), Dakshin Dinajpur.
6. The Sub-Divisional Officer Gangarampur at Buniadpur, Dakshin Dinajpur.
7. The District Information & Cultural Officer, Dakshin Dinajpur for wide publicity.
8. The District informatics Officer, Dakshin Dinajpur – with request to upload the notice in the official website of Dakshin Dinajpur for wide publicity.
9. The District Planning Officer, Dakshin Dinajpur.
10. The District Engineers, Dakshin Dinajpur Zilla Parishad.
11. The Executive Engineer, P&RD/PWD/PW(R)/NBDD, Dakshin Dinajpur Division.
12. The FC & CAO, Dakshin Dinajpur.
13. The Executive Officer Hili/Balurghat/Kumarganj /Gangarampur/Banshihari /Kushmandi/Tapan/ Harirampur P.S.
14. Sri Subhabrata Nandi, Assistant Engineer, Dakshin Dinajpur Zilla Parishad with a request to remain present at the time of Opening Tender.
15. The DIA, Dakshin Dinajpur Zilla Parishad with a request to upload the tender notice in DDZP website.
16. The C.A., Dakshin Dinajpur Zilla Parishad with request to upload the matter in the tender website(**www.tenders.wb.gov.in).**
17. The Accounts Section, General Establishment, Dakshin Dinajpur Zilla Parishad.
18. NOTICE BOARD.

14/10/26

(Soumya Chattopadhyay)
Additional Executive Officer
Dakshin Dinajpur Zilla Parishad

DECLARATION BY THE TENDERER

(Non Judicial Stamp Paper of appropriate value duly notarized)

I/We inspected the sites of work and have made myself/ourselves fully acquainted with local conditions in and around the site of work. I/We have carefully gone through the Notice Inviting e-Tender and other tender documents mentioned therein. I/We have also carefully gone through the 'Priced Schedule of probable items and quantities.

I/We offered taking due consideration of all factors regarding the local site conditions stated in this detailed notice inviting e-Tender to complete the proposed work in all respects.

I/We promise to abide by all the stipulations of the contract documents and carry out and complete the work to the satisfaction of the department.

I/We also agree to procure tools and plants at my/our cost required for execution of the work.

I/We do hereby solemnly declare that during last 05(five) years no work has been abandoned by me/us, also have not undergone rescission against any work during last five (05) years.

Postal Address & Contact No. of the Tenderer **Signature of Bidder**