DAKSHIN DINAJPUR ZILLA PARISHAD

BALURGHAT

NOTICE INVITING e-TENDER

e-NIT No.: 935 **/DDZP** **Date:** 02 **.11.2026**

1. Invitation

Dakshin Dinajpur Zilla Parishad invites online bids from eligible vehicle owners/service providers for the hiring of 02 (two) diesel-driven, air-conditioned Mahindra Scorpio vehicles, each having an engine capacity exceeding 2,000 cc and conforming to Bharat Stage-IV emission norms or higher, for deployment on a hiring basis for the period from 01.12.2026 to 30.11.2027, subject to the terms and conditions contained in this e-NIT.

The vehicles shall be deployed as follows: (i) one vehicle for the District Engineer, Dakshin Dinajpur Zilla Parishad; and (ii) one vehicle for the District Nodal Officer, SBM (G).

2. Schedule and particulars of the vehicles

Sl. No.	Description of service	Vehicle specification	Quantity	Maximum permissible hiring charge
1	Hiring and deployment of vehicles	Mahindra Scorpio; diesel; AC; engine capacity above 2,000 cc; BS-IV or higher	02 (two)	₹590/- per vehicle per day

Bidders shall quote the hiring charge per vehicle per day. The quoted rate shall not exceed ₹590/- (Rupees Five Hundred Ninety only) per vehicle per day. Any bid quoting a rate above the prescribed ceiling shall be treated in accordance with the applicable tender rules.

3. Important dates and times

Sl. No.	Particulars	Date	Time
1	Publication of e-NIT	03.11.2026	04:00 PM
2	Start of online bid submission	03.11.2026	06:00 PM
3	Last date and time for online bid submission	26.11.2026	02:00 PM
4	Opening of Technical Bids	27.11.2026	02:00 PM
5	Opening of Financial Bids	To be notified separately	—

4. Availability and submission of tender documents

The e-NIT and related tender documents may be viewed and downloaded from the e-procurement portal of the Panchayats and Rural Development Department, Government of West Bengal, at www.tenders.wb.gov.in, from 06:00 PM on 03.11.2026 up to 02:00 PM on 26.11.2026. Bids shall be submitted online within the stipulated period and in the manner prescribed in the e-procurement portal and the tender documents.

5. Terms and conditions

1. The vehicle offered must be registered for commercial use and must possess a valid certificate of registration and all permissions/authorisations required for lawful commercial operation.
2. The vehicle shall be diesel-driven, air-conditioned, roadworthy, properly maintained and in good running condition throughout the contract period. It shall conform to the vehicle specifications stated in this e-NIT.
3. Fuel shall be supplied by Dakshin Dinajpur Zilla Parishad. The fuel-consumption norm / allowance shall be as approved and specified by the competent authority in the final tender document
4. The vehicle owner/service provider shall arrange and provide a suitably licensed and experienced driver at its own cost. The driver shall comply with all lawful instructions issued by the officer / authority to whom the vehicle is assigned and shall maintain proper discipline and conduct.
5. The vehicle shall be placed at the disposal of the concerned officer/authority as and when required, in accordance with the duty schedule and instructions communicated by the Zilla Parishad.

6. All expenses relating to maintenance, servicing, repair, replacement of parts, tyres, lubricants and other upkeep of the vehicle shall be borne by the vehicle owner/service provider. The vehicle shall be kept roadworthy and available for duty throughout the contract period.
7. Road tax, fitness certificate, permit, insurance, pollution under control certificate and other statutory documents/renewals shall be kept valid by the vehicle owner/service provider at all times. Copies of valid documents shall be furnished with the bid and produced whenever required.
8. In the event of breakdown, defect, accident or any other circumstance rendering the vehicle unavailable or unfit for duty, the owner/service provider shall immediately inform the authority and arrange a suitable replacement vehicle, subject to prior approval of the competent authority.
9. Income-tax and other statutory deductions, wherever applicable, shall be made from payments in accordance with the prevailing laws and rules.
10. The owner / service provider shall submit income-tax return acknowledgements/records for the preceding two years, as required by the tendering authority, along with the bid.
11. The bidder shall submit a valid Trade Licence, PAN, GSTIN (where applicable), current Professional Tax enrolment/payment or clearance document, and other credentials/documents specified in the e-procurement portal.
12. The bidder shall upload the following valid vehicle documents for each vehicle offered:
    (i) Certificate of Registration;
    (ii) Valid commercial permit / authorisation;
    (iii) Road tax payment certificate/receipt;
    (iv) Fitness certificate, where applicable;
    (v) Certificate of insurance; and
    (vi) Pollution Under Control Certificate.
13. Incomplete bids or bids not supported by the documents required under this e-NIT and the e-procurement system may be rejected, subject to applicable rules.
14. The competent authority reserves the right to accept or reject any bid or all bids, in whole or in part, or to cancel the tender process, without assigning any reason, in accordance with applicable rules. No bidder shall have any claim on this account.
15. The Zilla Parishad may discontinue the engagement in accordance with the contract conditions and applicable rules. The notice period and grounds for termination shall be as specified in the executed agreement.
16. Bidders may attend the opening of bids, if they so desire, in accordance with the procedure prescribed in the e-procurement portal.

6. Clarifications / controlling provisions

Any clarification or corrigendum issued by Dakshin Dinajpur Zilla Parishad in connection with this e-NIT shall form part of the tender documents. In case of any inconsistency, the provisions of the final e-NIT, corrigenda and applicable Government orders/rules shall prevail.

04/11/2026

Secretary
Dakshin Dinajpur Zilla Parishad
04/11

Memo No.: 935 **/ZP** **Date:** 02 **.11.2026**

Copy forwarded for kind information and necessary action, with a request to display the notice on the notice board wherever applicable, to:

1) Sabhadhipati, Dakshin Dinajpur Zilla Parishad.
2) The District Magistrate, Dakshin Dinajpur and Executive Officer, Dakshin Dinajpur Zilla Parishad.
3) The Additional Executive Officer, Dakshin Dinajpur Zilla Parishad.
4) The F.C. & C.A.O., Dakshin Dinajpur Zilla Parishad.
5) The Executive Engineer (P&RD), Dakshin Dinajpur Zilla Parishad.
6) The District Information and Cultural Officer, Dakshin Dinajpur, with a request to arrange publication in two daily newspapers. Specimen notice is enclosed.
7) The District Informatics Officer, NIC, Dakshin Dinajpur, with a request to upload the notice on the District website.
8) DIA, DDZP to publish the same in the office website.
9) The Dealing Assistant (Stationery), Dakshin Dinajpur Zilla Parishad.
10) The C.A., Dakshin Dinajpur Zilla Parishad, with a request to arrange publication/upload on www.tenders.wb.gov.in and the official website www.dakshindinajpurzp.org.
11) Notice Board.
12) Guard File.

Secretary
Dakshin Dinajpur Zilla Parishad